

ΚΕΝΕΣ ΘΕΣΕΙΣ ΣΤΟΝ ΟΡΓΑΝΙΣΜΟ «ΕCHA»

Το Υπουργείο Εργασίας και Κοινωνικών Ασφαλίσεων γνωστοποιεί ανακοίνωση του European Chemicals Agency (ECHA) αναφορικά με την πλήρωση τεσσάρων (4) κενών θέσεων:

1) Position and Grade:	Head of Unit – Information and Communications Technology Grade AD 11
Vacancy Reference:	ECHA/TA/2008/046
Duty Station:	Helsinki
Application Deadline:	5 January 2009

FORMAL REQUIREMENTS

You **must fulfil** the requirements set out below.

General conditions

- Be a national of a Member State of the European Union or a national of the European Economic Area (Norway, Iceland, Liechtenstein)¹;
- Enjoy your full rights as a citizen;
- Have fulfilled any obligations imposed by the laws concerning military service;
- Produce the appropriate character references as to your suitability for the performance of your duties;
- Be physically fit to perform your duties;
- Have a thorough knowledge of one of the languages of the European Union and a satisfactory knowledge of another language to the extent necessary to perform your duties.

Qualifications

- a) Successful completion of a full course of university studies attested by a degree, where the normal duration of university education is four (4) years or more;
Or
b) Successful completion of a full course of university studies attested by a degree, where the normal duration of university education is three (3) years.

Experience

To qualify for this profile, you must have total professional experience of at least 15 years (if you have a four-year degree) or 16 years (if you have a three-year degree) after achieving the qualification set out in a) or b) above, of which at least five (5) years must be in a field or fields relevant to ICT, and at least three (3) years in a management role (Head of Unit, Head of Sector, Team Leader or equivalent).

SELECTION

If you meet the formal requirements set out above, you will be assessed in view of selection for testing and/or interview on the basis of the following criteria:

- Your academic and professional qualifications and their relevance to the tasks listed in section 1. ;
- Your professional experience in the fields relevant to the activity of the Unit and the broadness of the areas covered;
- Your experience in strategic ICT management;
- Your people's management experience.

The following will be considered as assets:

- Experience of starting up a new organisation or business unit;
- Experience of working abroad and/or in an international/multicultural environment;

- Experience in systems and application architectures;
- Experience with managing data centre/hardware and/or ICT software;
- Experience in supervising different teams at the same time.

PRELIMINARY INTERVIEW/TESTING

Selected candidates may be invited for a preliminary interview and/or aptitude and competence testing by personnel selection consultants serving in an advisory capacity the Selection Board. Candidates who in the course of such interview/testing demonstrate the requisite aptitudes/competences may be invited for an interview with the Selection Board.

INTERVIEW

If selected for an interview with the Selection Board, you will be assessed in the interview on the basis of the following criteria:

- Understanding of the IT implications of the REACH regulation which needs to be supported by on-line registration, IT supported work processes, IT data storage and communication with caseholders and the network of authorities;
- Understanding of the challenges faced by the Agency in the areas of responsibility of the Unit;
- Aptitude for management of human, financial and IT resources in an EU context;
- Ability to communicate effectively with regulatory experts, IT experts, stakeholders and the public;
- Negotiation, problem-solving and conflict-resolution skills;
- Excellent command of English and aptitude for working in a multicultural and multilingual environment.

2) Position and Grade:	Head of Unit – Scientific IT Tools Grade AD 11
Vacancy Reference:	ECHA/TA/2008/047
Duty Station:	Helsinki
Application Deadline:	5 January 2009

FORMAL REQUIREMENTS

You **must fulfil** the requirements set out below.

General conditions

- Be a national of a Member State of the European Union or a national of the European Economic Area (Norway, Iceland, Liechtenstein)¹;
- Enjoy your full rights as a citizen;
- Have fulfilled any obligations imposed by the laws concerning military service;
- Produce the appropriate character references as to your suitability for the performance of your duties;
- Be physically fit to perform your duties;
- Have a thorough knowledge of one of the languages of the European Union and a satisfactory knowledge of another language to the extent necessary to perform your duties.

Qualifications

- Successful completion of a full course of university studies attested by a degree, where the normal duration of university education is four (4) years or more;
- Or
- Successful completion of a full course of university studies attested by a degree, where the normal duration of university education is three (3) years.

Experience

To qualify for this profile, you must have total professional experience of at least 15 years (if you have a four-year degree) or 16 years (if you have a three-year degree) after achieving the qualification set out in a) or b) above, of which:

- at least 10 years must be in fields relevant to ICT demonstrating progressive responsibility in this area;
- at least five (5) years must be in managing, designing, developing and implementing large scale IT systems or processes, preferably dealing with chemical data, chemical modelling and/or chemical regulatory information; and
- at least three (3) years in a management role (Head of Unit, Head of Sector, Team Leader or equivalent).

SELECTION

If you meet the formal requirements set out above, you will be assessed in view of selection for testing and/or interview on the basis of the following criteria:

- Your academic and professional qualifications and their relevance to the tasks listed in section 1. above;
- Your professional experience in the fields relevant to the activity of the Unit listed in section 1. above i.e. development of large scale, complex IT systems and the broadness of the areas covered;
- Your experience in strategic ICT management, including understanding of current trends in large scale systems development and integration;
- Your management experience, preferably as a responsible for highly skilled technical or scientific staff.

The following will be considered as assets:

- Experience of starting up a new organisation or business unit;
- Experience of working abroad and/or in an international/multicultural environment;
- Experience of using consultancy services and technical support arrangements effectively;
- Experience in the management of EU chemicals or related legislation.

PRELIMINARY INTERVIEW/TESTING

Selected candidates may be invited for a preliminary interview and/or aptitude and competence testing by personnel selection consultants serving in an advisory capacity the Selection Board. Candidates who in the course of such interview/testing demonstrate the requisite aptitudes/competences may be invited for an interview with the Selection Board.

INTERVIEW

If selected for an interview with the selection committee, you will be assessed in the interview on the basis of the following criteria:

- Understanding of the IT implications of the REACH regulation which needs to be supported by:
 - on-line registration, IT supported work processes, IT data storage and communication with caseholders and the network of authorities; and
 - specialised scientific software applications;
- Thorough working knowledge of project management disciplines, IT application development and deployment and implementation best practices;
- Aptitude for management of human, financial and IT resources in an EU context;
- Ability to communicate effectively with regulatory experts, IT experts, stakeholders and the public;
- Negotiation, problem-solving and conflict-resolution skills;
- Excellent command of English and aptitude for working in a multicultural and multilingual environment.

3) Position and Grade: ICT Architect
Grade AD 8
Vacancy Reference: ECHA/TA/2008/048
Duty Station: Helsinki
Application Deadline: 5 January 2009

FORMAL REQUIREMENTS

You **must fulfil** the requirements set out below.

General conditions

- Be a national of a Member State of the European Union or a national of the European Economic Area (Norway, Iceland, Liechtenstein)¹;
- Enjoy your full rights as a citizen;
- Have fulfilled any obligations imposed by the laws concerning military service;
- Produce the appropriate character references as to your suitability for the performance of your duties;
- Be physically fit to perform your duties;
- Have a thorough knowledge of one of the languages of the European Union and a satisfactory knowledge of another language to the extent necessary to perform your duties.

Qualifications

a) Successful completion of a full course of university studies attested by a degree in Computer Science, Information Technology or a related technical discipline, where the normal duration of university education is four (4) years or more;

Or

b) Successful completion of a full course of university studies attested by a degree in Computer Science, Information Technology or a related technical discipline, where the normal duration of university education is three (3) years.

Experience

To qualify for this profile (AD8), you must have total professional experience² of at least nine (9) years (if you have a four-year degree) or ten (10) years (if you have a three-year degree). Of your total professional experience at least three (3) years must be in one or more of the following areas of expertise:

- Enterprise architecture; in particular experience in the processes and methods of an established enterprise architecture function, such as architecture definitions, specifications, change management, and in providing architecture supervision and support to the delivery of IT projects preferably in a large multinational organisation;
- Standard architecture frameworks; in particular practical experience in the use of recognised enterprise architecture frameworks such as The Open Group Architecture Framework;
- General Architecture Modelling; in particular relevant experience in the conceptualisation, modelling, and visualisation of architecture models and designs, creating multiple views of a single architecture model to fit different communication purposes meant for different audiences.

In addition, you must have at least three (3) years of your total professional experience in the concepts, methods, techniques, and representative products in one or more of the following areas:

- Service Oriented Architectures;
- Application server platforms, with emphasis on J2EE and OSS;
- Relational database management systems, with emphasis on Oracle technology;
- Web architectures, including portal and web-based collaboration technologies;
- Virtual server architectures;

- Team collaboration, rule based systems and business process management technology, including message brokers and workflow tools;
- Technology supporting the implementation of web services and standard deployment models;
- Application and systems profiling, performance optimisation techniques and related tools;
- Development of enterprise solutions, including proficient use of automated testing tools and techniques for increased efficiency of development environments and software production processes (e.g. JIRA; Selenium; Confluence; Hudson; Mercury; etc.);
- Document and content management technologies.

SELECTION

If you meet the formal requirements set out above, you will be assessed in view of selection for interview on the basis of the following criteria:

- Your academic and professional qualifications and their relevance to the tasks listed in section 1.;
- Your professional experience: the range of fields covered; the type and level of work done; and its relevance to the tasks listed in section 1.

The following will be considered as assets:

- Project management experience;
- Experience in the processes and methods of an established enterprise architecture function gained in large multicultural organisation(s);
- Practical experience in the use of recognised enterprise architecture frameworks such as The Open Group Architecture Framework;
- Any level of TOGAF certifications in the field of enterprise architecture;
- Any level of SEI or SCEA certifications in the field of software and system architecture;
- Knowledge and practical use of UML based modelling tools (e.g. Archimate);
- Knowledge of process driven development techniques;
- PRINCE2 certifications.

INTERVIEW

If selected for interview, you will be assessed in the interview on the basis of the following criteria:

- Knowledge in selected fields of expertise listed in section 2.3;
- Knowledge and understanding of the conceptualisation, modelling, and visualisation of architecture models and designs;
- Logical, structured and systematic thinking;
- Creative and analytical problem solving skills;
- Sense of co-operation, team working, and flexibility;
- Ability to organise, plan and implement work assignments, manage competing demands and work under pressure of tight deadlines;
- Strong interpersonal skills and ability to establish and maintain effective working relations with co-workers in a multicultural and multilingual work environment;
- Ability to communicate effectively in written and spoken English.

4) Position and Grade: Senior Project Manager – Scientific IT Tools
Grade AD 9

Vacancy Reference: ECHA/TA/2008/049

Duty Station: Helsinki

Application Deadline: 5 January 2009

FORMAL REQUIREMENTS

General conditions

- Be a national of a Member State of the European Union or a national of the European Economic Area (Norway, Iceland, Liechtenstein)¹;
- Enjoy your full rights as a citizen;
- Have fulfilled any obligations imposed by the laws concerning military service;
- Produce the appropriate character references as to your suitability for the performance of your duties;
- Be physically fit to perform your duties;
- Have a thorough knowledge of one of the languages of the European Union and a satisfactory knowledge of another language to the extent necessary to perform your duties.

Qualifications

- Successful completion of a full course of university studies attested by a degree where the normal duration of university education is four (4) years or more; OR
- Successful completion of a full course of university studies attested by a degree where the normal duration of university education is three (3) years, and an additional year of relevant professional experience.

Experience

To qualify for this profile (AD9) you must have at the closing date for applications total professional experience² of at least 12 years (if you have a four-year degree) or at least 13 years (if you have a three-year degree). Of your total professional experience at least five (5) years must be in a field or preferably several fields listed below:

- Managing large-scale information systems and specialised IT systems, preferably dealing with chemical data, chemical modelling, and/or chemical regulatory information;
- Implementing formal project management methodologies and IT implementation best practices and tailoring them effectively to the public sector and/or EU Institutions or Agencies;
- Leading cross-functional technical teams of various sizes;
- Building complex, multi-tiered software applications in a distributed server environment, covering multiple aspects: analysis and design, software testing and quality assurance, deployment of in-house and/or outsourced applications.

SELECTION

If you meet the formal requirements set out above, you will be assessed with a view to selection for testing and/or interview on the basis of the following criteria:

- Your academic and professional qualifications and their relevance to the main areas of work listed in section 1.;
- Your professional experience in the fields relevant to the activity of the Unit listed in section 2.3. and the broadness of the areas covered;
- Your management experience.

The following will be considered as assets:

- Experience in leading and carrying out the day-to-day management of projects that involve influential international stakeholders (e.g. public sector, industry, institutions, etc.);
- Formal qualifications as Project Manager preferably as Prince2 practitioner and/or solid knowledge in the practical implementation of other well known standards and industry best practices in the domain of project and IT governance (e.g. COBIT, ITIL, etc.);

- In depth scientific and technical expertise in at least one area of computing relevant to the projects under the responsibility of the Unit described in section 1.;
- Experience of starting up a new organisation or business unit;
- Experience of working abroad and/or in an international/multicultural environment.

INTERVIEW

If selected for interview, you will be assessed in the interview on the basis of the following criteria:

- Knowledge in the fields of expertise listed in sections 2.3. and 3.;
- Understanding of the IT implications of the REACH regulation which needs to be supported by:
 - on-line registration, IT supported work processes, IT data storage and communication with caseholders and the network of authorities;
 - specialised scientific software applications.;
- Ability to communicate effectively complex scientific and technical matters in written and spoken English;
- Ability to lead the work of a multidisciplinary scientific and technical team;
- Aptitude for negotiation, problem-solving and consensus building;
- Aptitude for working in a multicultural and multilingual environment.

HOW TO APPLY

All applicants must register on-line at the following web address:

http://echa.europa.eu/opportunities/positions_en.asp

Your registration will be dealt with and confirmed by ECHA, which will send you your application reference number.

In addition, you must complete the ECHA application form which you can find at the following web address:

http://echa.europa.eu/opportunities/positions_en.asp

You must print out and sign the completed form and send the original and three (3) copies by conventional mail to the following address:

European Chemicals Agency (ECHA)
 Human Resources Unit
 ECHA/TA/2008/___ (please indicate the reference of the job profile you are applying for)
 PO Box 400
 00121 Helsinki
 Finland

ECHA recommends that you send your application by registered mail so that you have proof of postage. You must send the original and three (3) copies of the signed application form to ECHA before the closing date for submission of applications. The date of the post-mark will serve as evidence of timely submission. You should indicate in the application form the reference of the job profile as shown above in the address and the title of the job profile.

Applications that are sent after the closing date for submission, that are incomplete or do not fulfil the criteria set out above will be excluded from the selection.

Για περισσότερες πληροφορίες οι ενδιαφερόμενοι μπορούν να αποτείνονται στην ιστοσελίδα του οργανισμού «ECHA» <http://www.echa.europa.eu> και e-mail jobs@echa.europa.eu ή στο Υπουργείο Εργασίας και Κοινωνικών Ασφαλίσεων, Τμήμα Εργασίας, τηλ.: 22 400845.

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